

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

August 15, 2013

5:30 P.M.

AGENDA

Present: Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on August 1, 2013 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending August 14, 2013 in the amount of \$_____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of August 1 – August 14, 2013
- Report from the Building Inspector's Office
- Finance Department Statement of Revenue and Expenditures for the months of July 2013
- City Clerk Statement of Revenues for the month of July 2013
- Building Inspector's Complaint Report, 8/13/13

RESOLVED: That the reports as listed are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council in the amount of \$_____ are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

6. PERSONS ADDRESSING COUNCIL:

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain's office to amend the 2013 General Fund Budget. This proposed amendment increases estimated revenues and appropriations equally by \$1,219.08 in order to recognize the insurance recovery of damage to a 2013 police vehicle and provide the appropriation for the cost of unbudgeted vehicle repairs.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves MLD to advertise for bids for PMLD Project 2013-9-2 "Purchase Electric Revenue Meters."; Bid opening date: September 17, 2013 at 11:00 am

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves the Municipal Lighting Department be permitted to proceed with the write-off of unpaid final bills for the period June 1, 2012 to June 30, 2012 in the amount of \$3523.78. The percentage of write-offs for this period is 0.40%.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

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D. RESOLVED: The Common Council accepts the recommendation of the Lake City LDC Inc. Loan Committee and hereby approves a loan in the amount of \$20,000 from the City's Economic Development Revolving Loan fund to Boire Design Inc. on the terms and on the conditions set forth in the minutes and recommendation of the Loan Committee dated August 7, 2013, a copy of which is ordered made a part of the minutes of this meeting.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

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E. RESOLVED: In accordance with the request therefore the Common Council approves the Chamberlain to approve the purchase and implementation of Munis Utility Billing to replace Harris Northline Utilities billing. Total cost for software purchase, installation, data conversion, history upload and training are \$68,110 with annual maintenance fees of \$8,604 representing a first-year savings of \$17,000.32 and thereafter a savings of \$85,108.32 per year based on current costs.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

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F. RESOLVED: In accordance with the recommendation of the City Engineer therefore, the Common Council herewith rejects all bids received for Contracts 2013-15 “Champlain Valley Transportation Museum” as the bids exceed budgeted amounts, and authorizes a reduction in the scope of work and re-advertisement of the contracts..

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

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G. RESOLVED: In accordance with the recommendation of the City Engineer therefore, the Common Council approves the award of Contract 2013-19 “Supplying of Ready Mix Concrete” to Graymont Materials, Inc. of Plattsburgh at the total estimated cost of \$37,600.00.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

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H. RESOLVED: In accordance with the recommendation of the Manager of the Municipal Light Department therefore, the Common Council approves the award of PMLD Project 2013-8-2 “High Voltage Station Service Transformers” to Wesco Distribution, Inc. of South Burlington, VT in the total amount of \$102,300.00.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

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I. RESOLVED: In accordance with the recommendation of the Manager of the Municipal Light Department therefore, the Common Council approves the award of PMLD Project 2013-6-1 “St Lawrence 1 and 3 Substation Upgrades, Testing, and Commissioning” to O’Connell Electric Co. of Victor NY in the total amount of \$210,000.00.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

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8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves Recreation Superintendent Steve Peters, and employees Justyn Gordon and Jessica Shields to attend the “National Recreation and Parks Association Conference 2013” in Houston, Texas from October 7–10, 2013 at a cost not to exceed \$4,600.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves Bill Treacy, Manager MLD to attend “IEEP’s Annual Meeting” in East Syracuse, NY from September 26 – 27, 2013 at a cost not to exceed \$324.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request of Assistant Fire Chief Stone therefore the Common Council approves Ms. Kathy Leavine to attend the Ambulance Billing, Coding & Compliance Fall Conference to be held in Pennsylvania from October 21-25, 2013 at a cost not to exceed \$2,200.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

9. APPOINTMENT

A. In accordance with the by-laws of the Saranac River Trail Greenway and the recommendation of the City Engineer therefore:

THE MAYOR HANDS DOWN THE APPOINTMENT OF MR. JESSE FEILER AS THE CITY'S REPRESENTATIVE TO THE SARANAC RIVER TRAIL GREENWAY AD HOC COMMITTEE BOARD OF DIRECTORS EFFECTIVE IMMEDIATELY.

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

10. RESOLUTIONS FOR INITIAL CONSIDERATION: None

11. NEW BUSINESS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

MEETING ADJOURNED: _____